



# HOCKEY CANADA REGISTRATION GUIDE



### WELCOME!

You must have an account with Hockey Canada's Online Registration system to be able to register your children into hockey with this association. If you have previously registered children online with Hockey Canada's system for any association, then you can proceed to login with your account below.

If you have not registered any participants in the past with this system, [click here to create an account.](#)

### BIENVENUE!

Un compte avec le système d'inscription en ligne de Hockey Canada est requis pour pouvoir inscrire vos enfants au hockey avec cette association. Si vous avez précédemment inscrit des enfants avec ce système pour quelque association, vous pouvez ouvrir une session avec votre compte ci-dessous.

Si vous n'avez jamais inscrit quelqu'un auparavant avec ce système, [veuillez cliquer ici pour créer un compte.](#)

Sign in here - Ouvrez une session ici:

Email - Courriel:

Password - Mot de passe:

[Log In - Connexion](#)

[Forgot your password? - Vous avez oublié votre mot de passe?](#)

Step 1: For new users who have never used Hockey Canada's Online Registration system, select the link that reads "click here to create an account."



GUELPH



-, AB, -, CANADA  
(519) 824-5910  
info@guelphminorhockey.com

[Login - Connexion](#) | [Help - Aide](#)

## Account Creation

**You have indicated that you have never registered online using Hockey Canada's Online Registration system.**

Please read the following information before continuing.

**Step one:** Set yourself up as a user

Your first step will be to create yourself a system account. This account is used to store your profile information and hockey registrations so that you will never have to re-enter data each time you register someone. You will be the user. You have not registered anybody for hockey at this time. If you are a parent/guardian, the profile information you provide on your account is YOUR information, not your child's information.

**Step two:** Add participants to your cart

Your next step will be to add people (called **participants**) to your shopping cart. **Participants** are the people that you want to register for hockey this season. At this time, participants in your shopping cart are not registered until you check out.

**Step three:** Check out

Once you (the user) have finished adding one or more participants to your cart, your final step is to proceed with reviewing, checking out, and arranging payments for the participants.

The participant is considered registered only after the check out process.

I have read the above steps and would like to create an account.

[Cancel](#)

Step 2: Read the information above and click the box to indicate you would like to create an account.

You can now create your account. Please fill in your login and profile information below. This is YOUR profile information and not your child's information.

Please enter your desired login information

Email:

\*

Confirm Email:

\*

Password:

\*

Confirm Password:

\*

Security Question:

\* Formulate a question that only you can answer

Security Answer:

\* Enter the answer to your security question

Please enter your profile information below.

Language:

English ▾

First Name:

\*

Last Name:

\*

**You will now enter your address. Your address is required information. This address will be used to pre-fill address information for you when registering someone in hockey. You can always edit this address at any time on your account page.**

Please select the type of address

**By City Address**

Step 3: Input your information into the boxes. Be sure to remember your password and security question / answer for future logins.

Welcome to your home page! You'll find your Shopping Cart and your Registration History below.

Your shopping cart contains all of your incomplete registrations. Your Registration History contains a list of persons you've registered in the past.

To obtain a receipt for a completed registration, please click on "Order History" above.

### My Shopping Cart

Invoice #:

Status: Active

You do not have any registrations in your cart for this association.



[Register a Participant](#)

### My Registration History

[Open Order History](#)

[Register a Participant](#)

Step 4: After you have activated your account, click on the "Register a Participant" link.

register a new person under "register a new participant" below.

### Register a new participant

To register someone new that you have not registered in the past, please enter their information below. **Only fill in the "Hockey ID" if you already know the participant's Hockey ID.** Please fill in their **FULL** name (without middle names), date of birth, gender, and language and click on "Register".

Hockey ID:

First Name:  \*

Last Name:  \*

Date of Birth:  -  -  \*

Gender:  \*

Language:  E

\* Denotes required information

[Register](#)

Step 5: To begin the registration process, input the participant's "Hockey ID." If you do not know this number, fill in the other boxes and proceed to click register.

\*If your participant has never registered with Hockey Canada or GMHA, contact the head office at (519)-824-5910.

Hockey ID: 1500001068077

First Name: John \*

Last Name: Smith \*

Date of Birth: April 1 2010 \*

Gender: M \*

Language: E

\* Denotes required information

[Register](#)

**Match(es) found. Please click on the "Register Now" button to register that participant. If the button reads "Unavailable", please contact your association.**

First Name	Last Name	Date of Birth	Last Registration Season	Hockey ID	Association	Branch	Actions
JOHN	SMITH	04/01/2010		1500001068077	GUELPH	ONTARIO HOCKEY FEDERATION	<a href="#">Register Now</a>



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Step 6: After the Hockey Canada database searches for match(es), click on the appropriate name that matches your participant by selecting "Register Now."

mini\_smitty\_13@hotmail.com

Home Register a Participant Order History Cart (0) My Account Help Logout

### Choose a registration type

Please choose the type of registration you would like for this participant.

Participants

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JOHN SMITH (04/01/2010)		
Registration Type	Division	Package
N/A	N/A	N/A

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Step 7: Select “Participants” and proceed to click “Next.”

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### Division Selection

Please select the Division in which you would like to register this participant.

Minor Atom

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JOHN SMITH (04/01/2010)

Registration Type	Division	Package
Participants	N/A	N/A

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Step 8: Select the appropriate age group the participant will be playing in for the upcoming season and click "Next."



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[Home](#) [Register a Participant](#) [Order History](#) [Cart \(0\)](#) [My Account](#) [Help](#) [Logout](#)

### Registration Package Selection

Please choose a registration Package below.

Name	Description	
Minor Atom 2010	Player Registration	<a href="#">Select</a>
Minor Atom Goalie 2010	Player Registration	<a href="#">Select</a>



[Back](#)

JOHN SMITH (04/01/2010)

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Registration Type	Division	Package
Participants	Minor Atom	N/A



Step 9: Chose the appropriate registration package for the participant based on their position of a “Player” or “Goalie” by clicking “Select.”

**Physical Address** [ [Edit](#) ]

For this participant, the physical address has been pre-filled with the address you have provided on your account. Click on **Edit** above to edit the participant's address.

100 Crimea ST UNIT C11  
Guelph  
ON  
N1H2Y6

**Mailing Address \***

Please select the type of address

- By City Address**  
 **By Rural Route or PO Box Address**

Street Number and Suffix *	Apt/Suite/Unit #	Type
<input type="text"/>	<input type="text"/>	<input type="text" value=""/>
Street Name *	Street Type	Street Direction
<input type="text"/>	<input type="text" value=""/>	<input type="text" value=""/>
City *	Province *	Postal Code *
<input type="text"/>	<input type="text" value=""/>	<input type="text" value=""/>

JOHN SMITH (04/01/2010)

**Parent/Guardian Address** [ [Add](#) ]

Registration Type	Division	Package
Participants	Minor Atom	Minor Atom 2010

Step 10: Input your mailing address information into the corresponding boxes.

**Contact Information**

**CONTACT NAMES**

Please Select  \*

Select to add another contact

Select to add another contact

Fill in the participant's contact information below. Only complete the mother, father, or guardian information if it is different from the participant's, unless they are marked as required (\*).

	HOME PHONE	WORK PHONE	CELL PHONE	EMAIL
Family or Participant	(519) 824-5910 *	<input type="text"/>	<input type="text"/>	info@guelphminorhocl *
Father	<input type="text"/>	<input type="text"/>	<input type="text"/>	info@guelphminorhocl *
Select to add another contact	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Select to add another contact	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

\* Denotes required information

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**Emergency Contact Information**

JOHN SMITH (04/01/2010)

Registration Type	Division	Package
Participants	Minor Atom	Minor Atom 2010

**FIRST CONTACT**

First Name  \*

Step 11: Input your contact information into the corresponding boxes for at least one person by including a name, relationship, phone number, and email address.

\*The primary contact needs to input two different email addresses into the appropriate boxes.

## Waivers

### Waivers

#### PHOTO/IMAGE RELEASE

I hereby grant the Ontario Minor Hockey Association ("OMHA") the irrevocable right to use or licence others to use worldwide, without compensation, my image or likeness captured during any OMHA game, tournament, event or activity in any photographic, video, digital imaging or other audio/visual format, for the purposes of publicity, marketing, promotion, news clips, public service announcements, video productions, television broadcasts, and/or website postings during the current hockey season. I also understand that my name may be used in conjunction with such images.

I Agree

#### MAILOUT WAIVER

Check "I Agree" below if you DO NOT wish to receive Hometown Hockey magazine or the OMHA's Insider e-newsletter.

I Agree

#### PARENT RESPECT IN SPORT

##### Parent Respect in Sport

JOHN SMITH (04/01/2010)

Registration Type

Participants

Division

Minor Atom

Package

Minor Atom 2010

Step 12: Read the "Photo/Image Release" and select the "I Agree" box. Read the "Mailout Waiver" and decide if you would like to receive information from the Hometown Hockey magazine or OMHA e-newsletter.

The screenshot shows a web browser window with the URL <https://registration.hockeycanada.ca/Registration/MemberWaiver.aspx>. The page content includes:

**Parent Respect in Sport**

Each Parent registering a player - Players registering for Hockey is required to complete the Parent Respect in Sport certification program through Hockey Canada. The course is Mandatory for 1 parent to complete, if not the Child cannot be rostered or insured on any Guelph Minor Hockey team.

Guelph Minor Hockey will provide a parent with a participating code which will be needed to complete the online course. Please contact the office to receive your code.

I Agree

**HOCKEY CANADA WAIVER**

I, the undersigned certify the information to be provided to be true and in consideration of the granting of this registration to me with the privileges incident thereto, and by registering I have become subject to the rules, regulations and decisions of Hockey Canada, its Board of Directors, its Branches and/or divisions which may be restrictive in some areas such as movement from team to team, conduct etc. and I agree to abide by such rules, regulations and decisions of Hockey Canada, its Board of Directors, its Branches and/or divisions. Further, the information to be provided is required by Hockey Canada to facilitate hockey programs on behalf of the registrant and Hockey Canada. Hockey Canada will treat this personal information with the utmost respect and in accordance with the Hockey Canada Privacy Policy at all times.

Hockey Canada does not sell, trade or otherwise share your personal information for the purposes of offering additional services, products or programs. However, we may from time to time use this information for research. This type of usage of your personal information of usage please check the box here:

Registration Type	Division	Package
Participants	Minor Atom	Minor Atom 2010

I Agree

Step 13: Read and understand that one parent is required to complete a “Parent Respect in Sport” certification program and click “I Agree.” Read the “Hockey Canada Waiver” and select “I Agree.”



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### Fees

Click the checkbox next to the optional fees to select them. Your total will then be adjusted.

Select	Fee Title	Amount
<input type="checkbox"/>	Registration Atom	\$535.00

Your total is: **535.00**

Click on "Review" below to review your registration prior to checking out.

[Back](#)

[Review](#)

JOHN SMITH (04/01/2010)

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Registration Type  
Participants

Division  
Minor Atom

Package  
Minor Atom 2010



Step 14: The green box will indicate your total registration fee. Proceed to click on "Review" to ensure your information is correct before checking out.

## Participant's Registration Review

Please review your registration below and select "Checkout" or "Add to Cart" to continue. Or click the Back button to revise your registration.

### Participant Summary

Physical Address 100 CRIMEA ST UNIT C11, GUELPH, ON, N1H2Y6  
Mailing's Address 100 CRIMEA ST UNIT C11, GUELPH, ON, N1H2Y6  
Player's Home Phone (519) 824-5910  
Father's Name Bryan Smith  
Emergency Contact #1 Smith, Bryan; Office : (519) 824-5910

### Waiver Summary

Photo/Image Release	OPT-IN
Mallout Waiver	OMHA HOMETOWN HOCKEY MAGAZINE AND INSIDER OPT-OUT
Parent Respect in Sport	NO
Hockey Canada Privacy Policy	YES

### Fees

JOHN SMITH (04/01/2010)				
Fee Title	Registration Type	Division	Package	Amount
Registration Atom	Participants	Minor Atom	Minor Atom 2010	\$535.00

Step 15: Review your registration to ensure all required information is correct.



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### Validation of Shopping Cart Items Prior to Checkout



**JOHN SMITH**  
*Minor Atom 2010*

[Edit](#) | [Remove from cart](#)

[Back](#)

[Checkout](#)



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Step 16: If all your information is correct, select “Checkout” to continue. If you need to revise any information, select the “Back” button and make the appropriate changes.



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### Checkout

Please choose your method of payment below.

- Credit Card
- Cheque

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Step 17: Select your preferred choice of payment and click “Next.”

Guelph Minor Hockey Association

**QuickNote:**  
Once you have filled out your credit card information, click the **"Submit"** button.  
To cancel your payment, click the **"Cancel"** button.  
Disable your pop-up blocker to display your receipt in this window, a receipt will be emailed to the email address below.

---

Invoice Number: 3154530  
Category: Registration (HC1134)  
League: Guelph Minor Hockey Association

Payment Type:  
**Full Payment**

Amount : **\$ 535.00**

Email address:  \*

Name of Cardholder:  
(as it appears on card.)  \*

Card Type:  Visa  Master Card  Visa Debit

Card Number:  \* 

Expiration Date:   \*



Step 18: If you choose to pay via credit card, input your information and click "Submit."



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**Your transaction was successful. Thank you for your registration.**

Invoice #: 3154530  
Status: Completed

First Name	Last Name	Date of Birth	Gender	Association	Season	Registration Date	Division	Package	Net Total	Total	Actions
JOHN	SMITH	01/04/2010	M	GUELPH	2019-2020	04/01/2019	MINOR ATOM	MINOR ATOM 2010	\$535.00	\$535.00	

[Print Receipt](#)

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Step 19: A green box will appear to say your transaction went through successfully and your player is now officially registered. If you wish to have a receipt, click on the “Print Receipt” link.